

# LOUISVILLE CSI BOARD MEETING - MINUTES

## MEETING INFORMATION

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**Date:** 04/02/13  
**Time:** 11:30 AM  
**Location:** Builders Exchange

## BOARD MEMBERS, ATTENDING

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|------------------|-------------------|---------------|----------------|
| • President:     | Randy Reifsnider  | • Secretary   | Brent Guiliani |
| • VP             | Sam Cilone        | • Treasurer   | John Kelly     |
| • Past President | Amanda Schoonover | • Jr Director | Mark Lods      |

## COMMITTEE CHAIRS, ATTENDING

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- Trade Fair Sarah L. Easton
- Membership John Oliva
- Publications Dale R. Curth
- Programs Todd Irvin
- Awards Sandra Auckerman

## OTHER CHAPTER OFFICIALS

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## AGENDA

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1. Announcements:
  - a. None
2. Previous Meeting Minutes:
  - a. John Kelly motioned to approve minutes as submitted.
    - i. Mark Lods seconded.
    - ii. Motion Passed.
3. Reports:
  - a. President: None
  - b. Treasurer's Report:
    - i. Trade Fair Account
      1. The CVENT bill is due at the end of April.
      2. The CVENT financial reports are confusing. John is working with Pat Sloan and CVENT to make sense of the reports.
    - ii. Credit/Debit Cards
      1. As of right now, we will continue to use the Debit Cards
  - c. Exec Director's Report:
    - i. The BOGO Membership initiative will expire on 6/30/13.
  - d. Committee Reports:
    - i. Next Regular Meeting
      1. Lunch meeting to be held at the Builders Exchange on 4/11/13.
    - ii. Programs
      1. At the Trade Fair, many speakers completed a form indicating their interest in hosting a program.
      2. Randy Reifsnider suggested that a backup program should always be in place, in case a speaker is a no-show.
    - iii. Trade Fair
      1. Sarah Easton and her Challenges Sub-Committee met with City Planners.
      2. The Trade Fair will feature an Idea Competition.
      3. There will be Corporate Sponsorships available.
      4. Sarah is working to have a 3-D Printer Display.

- iv. Membership
    - 1. The membership committee met last Thursday (3/28/13) to brainstorm ideas, to increase membership, and help retention.
    - 2. Ideas were discussed to streamline meetings to shorten the time.
    - 3. We will be trying various Icebreaker initiatives. Brent is spearheading the icebreaker initiative at our next meeting.
  - v. Publications
    - 1. The newsletter deadline is 4/29/13.
  - vi. Golf: None
  - vii. Awards:
    - 1. Sandra would like to nominate Dale Curth for a Communications Award.
    - 2. Sandra is also nominating the CSI Louisville chapter for an Outstanding Chapter Accommodation.
    - 3. Sandra is looking for approval to present these nominations to National CSI.
      - John Kelly motioned to approve the nominations.
      - Sam Cilone seconded.
      - Motion Passed.
4. Old Business
    - a. Appointment of Nominating Committee. Sam Cilone
      - i. Sam has been recruiting AIA members, but no one has shown interest. Sam welcomes suggestions.
    - b. Chapter Sponsorship Programs. Amanda Schoonover
    - c. Chapter Branding. Amanda Schoonover
    - d. Business First Announcements.
    - e. Chapter Student Sponsor Programs. John Kelly
    - f. Awards Banquet
      - i. They are currently looking for a place to hold the Awards Banquet.
  5. New Business
    - a. None
  6. Additions to Agenda
    - a. Fire Door Systems Program
      - i. Randy received an email from Jeff Clark about a Fire Door System program. The program would be a half day program. The program will be discussed in further detail at our next meeting.
  7. Calendar Items
    - a. Great Lakes Region Conference: July 18-20, 2013 in Cleveland.
    - b. National Convention: Sept. 25-27, 2013
    - c. Awards Banquet: 06/13/13
    - d. AIA/CSI Trade Fair 02/18/14
    - e. Next Regular Meeting: 04/11/13
    - f. Next Board Meeting: Monday, 5/6/13
  8. Adjournment
    - a. John Kelly motioned to adjourn the meeting.
      - i. Sam Cilone seconded motion.
      - ii. Motion Passed.
      - iii. Meeting adjourned at 1:35 PM.

**NEXT MEETING**

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1. Date: 05/06/13.
2. Time: 4:30 PM
3. Location: TBD

**OTHER NOTES OR INFORMATION**

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